CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
February 9, 2021

CALL TO ORDER
The meeting was called to order at 6:30 pm by Chair Adams.

Present:	Chair: Roger Adams; Commissioners: John Hughes, Virginia See, Anita Secord, and Steve Keating; City Council Member/Liaison: Mike Feldmann
Staff Present:	City Administrator: Scott Weske; Planning Consultant: Hannah Rybak; City Engineer: Alex Mollenkamp
Absent:	None

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

APPROVE AGENDA
Commissioner Keating moved to approve the agenda as presented. Commissioner Secord seconded. Ayes: all by roll call.

CONSENT AGENDA

   A.   Minutes of the January 12, 2021 Planning Commission Meeting

Commissioner See moved to approve the Consent Agenda as presented. Commissioner Keating seconded. Ayes: all by roll call.

OPEN CORRESPONDENCE
No one appeared to address the Planning Commission during Open Correspondence, and no written comments were received to be read aloud by staff.

BUSINESS ITEMS

   A. **Public Hearing: Final Adoption of the 2040 Comprehensive Plan**

Planning Consultant Rybak gave a brief overview of the updated 2040 Comprehensive Plan. Staff is recommending that the Planning Commission also recommend approval to the City Council.

City Administrator Weske noted that City Clerk Moeller had forwarded an e-mail to Planning Consultant Rybak from Council member Feldmann that listed a handful of things that he had

caught during his review. He asked what should be done if anyone else finds anything that needs to be addressed before final approval.

Rybak responded that the email submitted by Council member Feldmann included a really good list of some omissions and some quality control items that were missed in their review. She stated that all of those items will be addressed and an updated version will be brought to the Council. She asked that if the Commission or staff sees anymore of those types of little omissions or typographical errors that they bring them to her attention.

Chair Adams commended staff for their great work because this is a rather extensive document.

Chair Adams opened the public hearing at 6:39 pm.

Commissioner Secord asked what types of comments were brought up by Council member Feldmann.

Council member Feldmann replied that there were some maps that he felt should have been in alignment. He reviewed some of the other items that he had noted in his review of the 2040 Comprehensive Plan document such as some of the notations in the tables, small details that were inconsistent, and a few typographical errors.

There being no additional public comment, Chair Adams closed the public hearing at 6:42 pm.

Rybak indicated that City Clerk Moeller had passed along a question about why the Village Design Guidelines were not included in the Comprehensive Plan. She stated that the big reason for that is that the Metropolitan Council does not have authority over the City's Village Design Guidelines. She explained that if they were included in the Comprehensive Plan, the Metropolitan Council would be given authority to comment about things that they don't have jurisdiction over.

Commissioner Keating moved to recommend the City Council approve Resolution No. 2021-06, approving the Long Lake 2040 Comprehensive Plan Update. Commissioner Secord seconded. Ayes: all by roll call.

OTHER BUSINESS

   A. <u>Council Liaison Report</u>
Council member Feldman stated that he did not have a report for the Commission.

   B. <u>Commission Member Business</u> – None

   C. <u>Staff Business</u>

City Administrator Weske stated he believes that there will be another land use application for the March meeting. He noted that there may be another item pending if the applicant can get their information together in time. He added that it may be another busy spring for the City and the Planning Commission.

ADJOURN

Hearing no objection, Chair Adams adjourned the meeting by general consent at 6:50 pm.

Respectfully submitted,

Scott Weske
City Administrator